**Call for Expression of Interest (EoI) for short-term experts**

**Strengthening capacities of local self-government bodies through conducting trainings for amalgamated hromadas (AHs) on Spatial Planning and Infrastructure Development**

**1. Background**

U-LEAD with Europe: Ukraine – Local Empowerment, Accountability and Development Programme (U-LEAD) is a multi-donor action of the European Union and its member states Denmark, Estonia, Germany, Poland and Sweden which supports these efforts. The programme contributes to the establishment of multi-level governance which is transparent, accountable and responsive to the needs of the population. It supports the Government of Ukraine and in particular MinRegion in implementing the reforms and the establishment of new institutions, such as the Central Reform Office and the Local Government Development Centre with its 24 Regional Centres.

**2. Objective and Purpose of this Call for Expressions of Interest**

U-LEAD with Europe is planning to launch nationwide capacity development campaign named TSP (Thematic Support Package), which include Core Training Package (CTP) and Advanced TSP. It is envisaged that TSP will cover 12 major topics which reflect most common administrative activities hromadas do or services hromadas provide. One of these 12 topics is spatial **planning and infrastructure development**. The CTP is targeted at **AH leaders in their executive bodies** – mayors, deputy mayors and senior managers. Each CTP module corresponds to an Advanced TSP.

The **overall objectives of the workshop** would be to fundamentally activate participating learners, give them space to pursue their own lines of inquiry, induce cooperation between them and enhance their problem-solving abilities.

U-LEAD with Europe Programme (U-LEAD) is **looking for short-term experts** for conducting up to 50 one-day training workshops under the Core Training Package for AH leaders **on spatial planning and infrastructure development** during the period of October 2018 - June 2019 in 24 regions of Ukraine.

**Development of materials and conducting of workshops** should be done according to the given concept paper, which provides an outline of the module, **covering the following topics:**

* Spatial planning and its importance for local communities
* Spatial planning in AHs and its legal regulation
* Implications of spatial planning for investment and management of public services and infrastructure
* Communication with stakeholders

The most wanted option is to involve experts who have equally solid knowledge in all the mentioned above topics. However, it is also considered to involve persons with disaggregation of expertise in several topics of mentioned above.

Therefore, we expect that contracted persons will implement the trainings according to their scope of expertise and territorial peculiarity of assignments, some of whom will be also involved in development of the training materials (depending on their experience and scope of expertise).

The specifications of the assignment are as follows:

* Training’s group size: up to 25 persons, ideally 15-20
* Target audience: heads and/or deputy heads of hromadas, possibly senior managers / heads of department in larger hromadas
* Training duration: 1 day
* Training’s language: Ukrainian
* Location: 24 regions of Ukraine
* Number of trainings: up to 50
* Timeframe: October 2018 – June 2019 (exact timeframes will be clarified with chosen contracted persons)

We expect that contracted experts will:

* Develop the training materials, based on U-LEAD developed concepts in agreement with the respective unit of the Programme (Regional Liaison & Development Unit, RLDU);
* Deliver the training workshops in close cooperation with 24 Regional Centres of Local Government Development Centre, which will be in charge of all logistical and organizational issues.

**3. Eligibility Criteria**

In order to be considered for further cooperation the applicant should meet at least these requirements:

* Shall be available for assignment preliminary from October, 2018 to June, 2019;
* Readiness to frequent traveling during assignment period;
* Should have relevant experience in trainings for similar topics and similar target group;
* Should be qualified to train on spatial planning and infrastructure development;
* Excellent communication, training and facilitation skills;
* Be registered as a sole proprietor (3rd group) or be ready to register himself or herself **prior** to signing the contract
* Command of English suitable to use international sources of information and prepare reports after trainings – strongly recommended;
* Experience in usage of innovative approaches such as digital solutions, interactive quizzes, role games, gamification would be an asset;
* Experience in result-based reporting in given frames would be an asset;
* Positive experience with U-LEAD with Europe or other international technical assistance programmes would be an asset.

Notice: all the reporting regarding trainings must be submitted in English. In case applicant does not speak English, he/she will need to seek assistance in translating reports in English. All the expenses regarding translation in such case will not be covered additionally.

**4. Submission**

In order to be considered for possible cooperation, interested individuals should send the following information to [serhii.parkhomenko@giz.de](mailto:serhii.parkhomenko@giz.de )**by COB of 10th August 2018**: CV with detailed overview of qualifications relevant to the requirements (up to 3 pages) with links to the examples of previous training experience (curriculum, training materials, publications).

**No financial offers and other attachments will be considered at this stage.**

Please indicate ***Eol\_SP\_name of the expert*** in subject line of the email.

All applications should be submitted in Ukrainian or in English.

**5. Additional Information**

Please note this is an invitation to express interest only and therefore:

* Expressing your interest does not pre-qualify you as a short-listed candidate;
* Expressing your interest does not guarantee that you will be eligible for a forthcoming invitation for the request for proposals;
* GIZ reserves the right to change or cancel the above requirements at any time; without incurring any liability towards any interested party and/or any obligation to inform any interested party of the grounds for its action.
* All costs incurred in connection with the submission of this EOI are non-refundable by GIZ.