**Call for Expression of Interest (EoI) for NGOs**

**Strengthening capacities of local self-government bodies on local economic development through conducting trainings for amalgamated hromadas (AHs)**

**1. Background**

U-LEAD with Europe: Ukraine – Local Empowerment, Accountability and Development Programme (U-LEAD) is a multi-donor action of the European Union and its member states Denmark, Estonia, Germany, Poland and Sweden which supports these efforts. The programme contributes to the establishment of multi-level governance which is transparent, accountable and responsive to the needs of the population. It supports the Government of Ukraine and in particular MinRegion in implementing the reforms and the establishment of new institutions, such as the Central Reform Office and the Local Government Development Centre with its 24 Regional Centres.

**2. Objective and Purpose of this Call for Expressions of Interest**

U-LEAD with Europe is planning to launch nationwide capacity development campaign named TSP (Thematic Support Package), which include Core Training Package (CTP) and Advanced TSPs. It is envisaged that TSP will cover 12 major topics which reflect most common administrative activities hromadas do or services hromadas provide. One of these 12 topics is **local economic development**. The CTP is targeted at **AH leaders in their executive bodies** – mayors, deputy mayors and senior managers. Each CTP module corresponds to an Advanced TSP.

The **overall objectives of the workshop** would be to fundamentally activate participating learners, give them space to pursue their own lines of inquiry, induce cooperation between them and enhance their problem-solving abilities.

U-LEAD with Europe Programme (U-LEAD) is **looking for a non-governmental organization (NGO)** for conducting up to 50 one-day training workshops under the Core Training Package for AH leaders on local economic development during the period of October 2018 - June 2019 in 24 regions of Ukraine.

Development of materials and conducting of workshops should be done according to the given concept paper, which provides an outline of the workshop, covering the following topics:

* General policy framework for economic development;
* Business-friendly administration;
* Start-ups and SME support;
* Investment attraction.

The training workshops should be available to the AH leaders in 24 oblasts of Ukraine. Number of trainings is expected not to exceed 50.

The specifications of the assignment are as follows:

* Training’s group size: up to 25 persons, ideally 15-20
* Target audience: heads and/or deputy heads of hromadas, possibly senior managers / heads of department in larger hromadas
* Training duration: 1 day
* Language: Ukrainian
* Location: 24 regions of Ukraine
* Number of trainings: up to 50
* Timeframe: October 2018 – June 2019 (exact timeframes will be clarified with selected organization)

We expect that implementing organization will:

* Develop the training and other relevant materials based on the U-LEAD developed concept in agreement with the respective unit of the Programme (Regional Liaison & Development Unit, RLDU);
* Form and train a group of trainers, each member of which should be agreed with RLDU;
* Deliver the training workshops in close cooperation with 24 Regional Centres of Local Government Development Centre, which will be in charge of all logistical and organizational issues.

**3. Eligibility Criteria**

In order to be considered for further cooperation the applicant should meet at least these requirements:

* to be a non-governmental organization with a nonprofit status;
* should have relevant experience in managing similar projects;
* have staff with command of English suitable to use international sources of information and prepare reports after trainings – strongly recommended.

The proposed trainers shall be:

* available for assignment preliminary from October 2018 to June 2019;
* capable to conduct trainings in 24 regions of Ukraine;
* qualified to train on local economic development and have excellent communication, training and facilitation skills;

Notice: all the reporting regarding trainings must be submitted in English. In case applicant does not have staff, who speak English, applying organization will need to seek assistance in translating reports in English. All the expenses regarding translation in such case will not be covered additionally.

**4. Submission**

In order to be considered for possible cooperation, interested organizations should send the following information to [sascha.kuhn@giz.de](mailto:sascha.kuhn@giz.de) **by COB of 10th August 2018 (by the end of the day)**: brief information on the organization containing an overview of previous experience relevant to the assignment (up to 3 pages) with links to examples of previous training experience (curriculum, training materials, publications).

**No financial offers and other attachments will be considered at this stage**.

Please indicate ***Eol\_economic development\_name of the organization*** in subject line of the email.

Documents should be submitted in English.

**5 Additional Information**

Please note this is an invitation to express interest only and therefore:

* Expressing your interest does not pre-qualify you as a short-listed candidate;
* Expressing your interest does not guarantee that you will be eligible for a forthcoming invitation for the request for proposals;
* GIZ reserves the right to change or cancel the above requirements at any time; without incurring any liability towards any interested party and/or any obligation to inform any interested party of the grounds for its action.
* All costs incurred in connection with the submission of this EOI are non-refundable by GIZ.